



# National Park Community Board

# Agenda

Tuesday  
4 February 2020  
at 5.30pm

Owhango Fire  
Station,  
Omaki Road,  
Owhango





# NATIONAL PARK COMMUNITY BOARD

## NOTICE OF MEETING

A MEETING OF NATIONAL PARK COMMUNITY BOARD WILL BE HELD IN THE  
OWHANGO FIRE STATION, OMAKI ROAD, OWHANGO  
ON TUESDAY 4 FEBRUARY 2020, AT 5.30PM

### Members

Chairperson	Peter Zimmer
Councillor:	Murray Wilson
Board Members:	Mark Bolten Clark McCarthy Simon O'Neill
Mayor:	Don Cameron (ex Officio)

A handwritten signature in black ink, appearing to read 'Clive Manley', with a stylized flourish at the end.

Clive Manley  
**CHIEF EXECUTIVE**

## Roles and Powers of Community Boards

The Community Board has already been delegated the task of co-ordinating rural reserves and hall committees. It also has a major input into the development of Council's Long Term Plan. The Community Board's prime objective is to be the interface between Council and the ratepayers and public of the Ward.

### Role of Community Boards

The role of a Community Board is to (Section 52 Local Government Act 2002 [LGA]):

- (a) Represent and act as an advocate for the interests of the community.
- (b) Consider and report on all matters referred to it by the territorial authority, or any other matter of interest or concern to the community board.
- (c) Maintain an overview of services provided by the territorial authority within the community.
- (d) Prepare an annual submission to the territorial authority for expenditure within the community.
- (e) Communicate with community organisations and special interest groups within the community.
- (f) Undertake any other responsibilities that are delegated to it by the territorial authority.

### Powers of Community Boards

A Community Board shall perform such functions and duties and exercise such powers as are delegated to it by Council from time to time.

*Powers of Community Boards (Section 53 – LGA):*

- 1 *A community board has the powers that are:*
  - (a) *Delegated to it by the relevant territorial authority in accordance with Clause 43 of Schedule 7 of the LGA.*
  - (b) *Prescribed by the Order in Council constituting its community.*
- 2 *The powers of a Community Board prescribed by Order in Council expire at the close of six years after the Order comes into force.*
- 3 *Despite subsection (1), a community board may not:*
  - (a) *Acquire, hold or dispose of property.*
  - (b) *Appoint, suspend or remove staff.*

### Powers Delegated to the Community Board by Council

- The co-ordination of rural reserves and hall committees.
- To allocate the approved budget for the following activities in the area:
  - Footpaths programme;
  - Parks and Reserves discretionary spend;
  - Public information signage.
- To approve:
  - Temporary road closures for events (subject to administrative imperatives);
  - Street names;
  - Parades, collections and special uses of the roads;
  - Changes to speed restrictions on local roads (subject to NZTA rules);
  - Road closures.

# NATIONAL PARK COMMUNITY BOARD

## ORDER PAPER

A MEETING OF NATIONAL PARK COMMUNITY BOARD WILL BE HELD IN THE  
OWHANGO FIRE STATION, OMAKI ROAD, OWHANGO  
ON TUESDAY 4 FEBRUARY 2020, AT 5.30PM

## PUBLIC BUSINESS

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	<i>Page</i>
<b>1 Apologies</b>	
<b>2 Declarations of Interest:</b> Notification from Elected Members of: 2.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and 2.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968	
<b>3 Public Forum: Temporary Suspension and Reinstatement of Standing Orders</b>	5
<b>4 Carroll Street Public Toilets</b>	6 - 9
<b>5 Relocation of School Bus Stop, National Park</b>	10
<b>6 Capital Works and Other Items of Interest</b>	11 - 14
<b>7 Confirmation of Minutes: 3 December 2019</b>	15 - 20
<b>PUBLIC EXCLUDED BUSINESS</b>	
<b>8 Resolution to Exclude the Public for Consideration of Board Business</b>	21

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*Please Note: The Reports attached to this Order Paper set out suggested resolutions only. These suggested resolutions do not represent Board policy until such time as they might be adopted by Board resolution. This Order Paper may be subject to amendment either by addition or withdrawal of items contained therein.*

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## Report to: National Park Community Board

**Meeting Date:** 4 February 2020

**Subject:** **Public Forum: Temporary Suspension and Reinstatement of Standing Orders**



### Purpose of Report

- 1.1 The purpose of this Report is to enable the Board to temporarily suspend Standing Orders in their entirety to allow Members and the Public to address the Board.

### Significance and Engagement

- 2.1 There is nothing in this Report that triggers the Significance and Engagement Policy.

### Public Forum Guidelines

- 3.1 The Community Board has adopted the following Public Forum Guidelines:
- (a) Five minutes speaking time will apply to each speaker or group.
  - (b) Members of the public wishing to speak must advise the Community Board of the reasons and subject he/she wishes to address the Board a minimum of two clear working days prior to the meeting.
  - (c) The Chair may refuse applications, which are repetitious or offensive and may terminate a speaker in progress where the subject matter is disrespectful or offensive.
  - (d) There are not to be criticisms of individual Board members or individual staff members.
  - (e) The Public Forums are designed for people to speak about matters of interest to them to the Community Board. It is not intended that people should be questioning Board members on these occasions. However, Board members may ask questions of speakers to clarify their statements.

### Suggested Resolution(s)

- 1 That the Report on Public Forum: Temporary Suspension and Reinstatement of Standing Orders be received.
- 2 That, pursuant to Section 27(4) Schedule 7 of the Local Government Act 2002, the Board temporarily suspends Standing Orders in their entirety to allow Members and the public to address the Board.

The Board received addresses as follows:

#### **RESOLVED**

That, pursuant to Section 27(4) Schedule 7 of the Local Government Act 2002, the Board reinstates Standing Orders in their entirety for consideration of the agenda.

A handwritten signature in cursive script, appearing to read 'Liana'.

Liana Mua  
**GOVERNANCE MEETING OFFICER**

20 January 2020

## Report to: National Park Community Board

**Meeting Date:** 4 February 2020

**Subject:** Carroll Street Public Toilets

**File:** Public Toilets, Carroll Street Toilets



### Purpose of Report

- 1.1 The purpose of this Report is to seek a decision from the National Park Community Board as to whether the Carroll Street Public Toilet should close following the opening of the new KiwiCamp facility on Findlay Street.

### Significance and Engagement, Social Impact

- 2.1 This report does not trigger the Significance and Engagement Policy.
- 2.2 This report does not trigger the Social Policy.

### Background

- 3.1 Public toilets, constructed of concrete breeze block with an iron roof, were built on Carroll Street in National Park around 1994. The toilets are considered to be in moderate condition with clay coloured tiles on the floor and a ceramic pan. The interior of the men and women's toilets are in a similar condition. Options to update the exterior of the toilets are limited with the trend for public toilets moving away from concrete block, however they could be painted to tidy them up. Images of the exterior and interior of the toilets are provided in Figures 1 and 2.



**Figures 1&2: Interior and Exterior of Carroll Street Public Toilet**

## Discussion

- 4.1 A Council owned and operated Kiwicamp facility opened in Findlay Street in National Park in December 2019 as part of the Park'n'Ride. The facility is a modern structure made of steel and timber. Along with public toilets, free to users and open 24 hours, 7 days a week, there are two showers, a washing machine, dryer and cooktops available for use by the public on a user pays basis.
- 4.2 The facility will provide an increased level of service to that previously available in National Park.



Figure 3: KiwiCamp facility in National Park

- 4.3 Costs for the combined operation and maintenance of the KiwiCamp facility and Carroll Street Public toilets have been estimated and a budget of \$51,570 provided for the 2019/20 financial year. A breakdown of these costs is provided in Figure 4:

Row Labels	Sum of Annual Plan 2019/20
Community Facilities	
Public Toilets - National Park	
All Other Maintenance Lump Sum	50,550
Repair & Maintc - Planned	1,020
<b>Grand Total</b>	<b>51,570</b>

Figure 4: Budgeted Operations and Maintenance Costs for the National Park Public Toilets in 2019/20

- 4.4 A new contractor has been secured who has quoted \$12,000 less than the quote originally received for the cleaning of the new KiwiCamp facility. This is largely due to the new contractor living in National Park, hence saving on travel costs for attending the toilet. A new estimated cost for the operation and maintenance for Public Toilets – National Park is therefore \$39,570 (i.e. \$51,570 less \$12,000).
- 4.5 Currently, both the Carroll Street Public Toilets and KiwiCamp Facility are being operated and maintained by Council. The toilets are approximately 490 metres apart by road as shown in Figure 5. Council could continue to operate both facilities as they are, or upgrade, replace or close the Carroll Street toilets.



**Figure 5: Carroll Street and KiwiCamp Public Toilets in Relation to One Another**

- 4.6 An estimate to upgrade the public toilets in Carroll Street, including replacing the floor tiles and altering one of the toilets to be disabled accessible, has been provided at \$7,500 ex GST. This does not include painting which may be an additional \$500 or replacing the concrete breeze block finish of the toilets, so they would still be considered against the current standard for public toilets in New Zealand to be outdated.
- 4.7 To replace the Carroll Street toilets with a new, modern, accessible facility such as Exeloo (as at Ohakune Carrot Adventure Park) or Permaloo (in Owhango and Ohura) would cost around \$167,000 ex GST (based on the cost of the Ohura public toilet).
- 4.8 Closing the Carroll Street toilets would save around \$4,500 per annum in operational costs and save on the capital expense to upgrade or replace the toilets. The budget allocated in the 2018-28 Long Term Plan (LTP) for operational and maintenance costs for the Carroll Street Public Toilets is \$3,500 per annum (\$2,574 for cleaning and \$926 for maintenance). In reality the cost for cleaning is typically slightly higher than budgeted due to callouts to respond to one off situations where the toilets need to be cleaned immediately. In the 2018/19 financial year the amount spent on the operation of the National Park toilet was \$4,500.
- 4.9 There is currently no budget allocated for the upgrade or replacement of the Carroll Street Public Toilets. This would need to be considered and provided for in the 2021-31 LTP.



- 4.10 Intercity have provided that the closing of the Carroll Street public toilets would not affect their services in any way as the bus stop in National Park is outside of the Station Café on Station Road and has been for approximately two years.
- 4.11 Council staff believe that the KiwiCamp facility is sufficient to service the township and that having the Carroll Street Public Toilets remain open will put unnecessary burden on the ratepayer to meet the ongoing operational and maintenance costs and the eventual capital upgrade of the toilet. It is therefore recommended that the Carroll Street Public Toilets are closed and funds to demolish the toilets made available in the 2021-31 LTP.

<b>Suggested Resolution(s)</b>
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- 1 That the Report on Carroll Street Public Toilets be received.
- 2 The National Park Community Board resolve that the public toilets on Carroll Street, National Park do/do not remain open and funds are/are not made available in the 2021-31 Long Term Plan for their upgrade/replacement/demolition.



Julia Fincham

**COMMUNITY PROPERTY ASSETS OFFICER**

Email address for point of contact: [Rebecca.Vanorden@ruapehudc.govt.nz](mailto:Rebecca.Vanorden@ruapehudc.govt.nz)

20 January 2020

## Report to: National Park Community Board

**Meeting Date:** 4 February 2020

**Subject:** Relocation of School Bus Stop – National Park



### Purpose of Report

- 1.1 The purpose of this report is to seek advice from the Community Board on the relocation of the Buddo Street Bus Shelter to Carroll Street National Park Village.

### Significance and Engagement, Social Impact

- 2.1 This report does not trigger the Significance and Engagement Policy.

### Discussion

- 3.1 The National Park School Bus shelter was located in Buddo Street after the proposal was considered and approved by Council following the National Park Community Board submission to the Long Term Plan 2018-28 in June 2018.
- 3.2 The bus shelter was located on Buddo Street and constructed in 2019. Since then the school buses have continued to operate from the National Park Primary School bus stop on Carroll Street where primary school children have traditionally used the service.
- 3.3 In July 2019, the principal of National Park School contacted Council asking for the consideration of relocating the shelter to the formal bus stop outside the school gate on Carroll Street to provide shelter for both primary and secondary school children who use the Ministry Of Education School Bus services from this location.
- 3.4 The principal has also stated that she supports a playground shelter being constructed at the playground site on Buddo Street but believes any bus shelter is best located at the school gates.
- 3.5 Transport engineers have advised that the formal bus stop location on Carrol Street meet engineering standards, is the safest location and has been established to meet this demand. Engineers advise that the shelter should be considered for relocation to the Carroll Street site.

### Suggested Resolution(s)

1. That the report on Relocation of School Bus Stop – National Park be received.
2. That the bus shelter on Buddo Street be/not be relocated to the bus stop location on Carroll Street, National Park Village.

A handwritten signature in black ink, appearing to read 'Warren Furner'.

Warren Furner

**RUAPEHU TOURISM DEVELOPMENT MANAGER**

Email address for point of contact: [warren.furner@ruapehudc.govt.nz](mailto:warren.furner@ruapehudc.govt.nz)

## Report to: National Park Community Board

Meeting Date: 4 February 2020

Subject: Capital Works and Other Items of Interest



### Purpose of Report

- 1.1 The purpose of this Report is to provide an update on the planned capital works and other items of interest in the National Park Community Board area in 2019/20.

### Significance and Engagement

- 2.1 This report does not trigger the Significance and Engagement Policy.

### Discussion

#### 3.1 WORKS

The list is a combination of contracted items and other items that Members have displayed an interest in. Other items can be added to the list on request.

#### 3.2 ROADING

	Subject	Action Taken	Target Completion
R1	Ward Minor Improvement Sites	Kaitieke Road sight line improvements completed in April to supply fill for the Park and Ride, sealing bridge approach on Kaitieke Road 10km mark and Raurimu Cemetery frontage, road widening works Oio Road 28.4km (Malcolms) and Pukeatua Road 3.0km and Pukeatua Bridge approach improvements planned for this season.	June 2020
R2	Cycle Trail	Depot Road maintenance from Whakahoro to Depot Road bridge are ongoing. Fishers track maintenance was completed in November and December 2019.	Ongoing
R3	Drain Infill Findlay Street	This program to be considered as part of the National Park Village revitalisation program. A revised document to be produced and endorsed by the Community Board.	
R4	Layby Parking S/Highway 4	NZTA have been advised and a service request for parking controls made. NZTA's Central area Safety Manager spoke to National Park Community Board by Skype on safety issues.	Advocate
R5	National Park Park and Ride Facility	Bus shelter foundation being constructed. Entrance signage to be installed. Shelter to be installed in March.	April 2020
R6	Snow Shuttle 2018-21 three year pilot	Business case developed and funding application made to Regional Improvements fund of NZTA, funding for year 1 was approved. Year 2 service (winter 2019) began on 5 July 2019 with remainder of funding from year 1. It had an improved level of service and a Whakapapa Village stop. Funding is being sought for Year 3.	Stage 3 – Winter 2020

	<b>Subject</b>	<b>Action Taken</b>	<b>Target Completion</b>
R7	Findlay Street Verge Parking	Officers are following up with Ruapehu Alpine Lifts to move staff parking from the verge. Compliance staff will be doing a campaign to notify vehicles that they may be subject to a fine. They are also monitoring the site and photographing offending vehicles. Verge parking is an issue in summer months too, with advocacy underway with the National Park Village Business Association to ensure that overflow parking from businesses offering transport services is directed to the Park and ride facility on Findlay Street. This is being monitored and compliance will follow up if required.	Winter 2020

### 3.3 ENVIRONMENTAL

	<b>Subject</b>	<b>Action Taken</b>	<b>Target Completion</b>
E1	Wastewater Treatment Plant	The consent has been lodged with Horizons Regional Council. Horizons have acknowledged receipt of application. Discussions have been held around changing to load condition rather than a peak flow rate. Horizons would like final iwi sign off which we are working towards. Sludge survey of the lagoon is due to be on in the next three months. The survey has been completed and Council are awaiting the report. The report has been received and shows approximately 12% sludge accumulation in both lagoons. This volume does not trigger a need to remove the sludge.	Ongoing
E2	Owhango Water Supply Resource Consent	Planners are now reassessing our lodged consent to check our policy tests are appropriate and consultation was appropriate. Meeting schedule with Horizons Regional Council has clarified their request for Council to quantify their water loss against the world bank measure. This work has been progressing and is being reviewed by our consultant. If we do a night loss analysis of water usage and meter reading the water loss use data can be significantly improved. This work will be done by the operations team of Veolia. The data will be analysed and written up by the Veolia technical team in Auckland. The report has been received and will be presented as a paper to the next community board meeting.	Ongoing
E3	National Park Water Treatment Plant	The Water at National Park is not always compliant for Ultra Violet Light transmission calculation for Drinking Water Standards during all river flows. This is caused by natural tannin breakdown from the National Park Beach Forest and while it is not visible to the naked eye, they are present. Bacteriological compliance is achieved. Veolia are scoping a National Park Feasibility Study to upgrade the plant for Drinking Water Compliance for Protozoa under all flow conditions. A draft report has been provided and is under review with results to go into Long Term Planning Process.	Ongoing

## 3.4 COMMUNITY PROPERTY

	Subject	Action Taken	Target Completion
C1	Owhango Domain Developments	<p>New capital project – guidance from the Community Board/Community required as soon as possible. Letter sent to ORRIS 27 September 2017.</p> <p>RDC have received a letter from ORRIS confirming that they would like to upgrade the power cable at the Owhango Domain, with an outside three pin plug point with RCD at the Pavilion, and also replace the roof guttering and upgrade the external toilet access to the Pavilion. The work has been scheduled with council contractors. Contractors clarifying siting of plug with ORRIS prior to works commencing. The roof guttering has been replaced. A meeting will be arranged with representatives from ORRIS, Council and Contractors present to confirm the scope and detail of the power cable upgrade and external toilet access. Details and expectations of work to be undertaken has been confirmed with members of ORRIS, Council staff and Building and Electrical contractors all meeting on site. Work to install the outdoor plug, which will involve digging a trench across the Domain, is scheduled for mid June. Work now starting by the end of July. The outdoor power has been installed. Work remaining includes the installation of a spotlight for the area. The spotlight is due for instalment the week of 22 October. Council awaits direction from ORRIS as to how remaining funds should be spent. Spotlight installed. ORRIS have indicated that they would like remaining funds to be spent on a Heritage Board and picnic table on the Domain as funds allow. Materials have been purchased to build a picnic table and installation will be carried out by the Owhango community under the direction of ORRIS. ORRIS are in discussion with Ron Cooke to develop a Heritage Board. Picnic table to be installed in first week of May. Draft for board nearly ready, waiting for suitable photos. Picnic Table installed. Heritage Board being printed by Harland Graphic. Heritage Board printed and awaiting installation by builder. Scheduled for last week of October. <b>Heritage Board installed.</b></p>	Completed
C2	Pride of Place Application	<p>Application made by National Park Village Business Association to the fund. Application included: Shelter, tables and chairs, electric BBQ, storyboards and framing. Funding of \$1,047 approved for storyboards and framing only at this stage. Additional information has been requested from applicant regarding remaining items, after confirmation that these items are able to be placed within the area already included under the Licence to Occupy of Ministry of Education land, applicant to provide written approval from the National Park School Board of Trustees (BOT). Applicant has been provided with contacts for supply of shelters and BBQs, and due to their timeframes will reapply in the next round of funding from 1 July 2019. Once funding has been approved, the applicant is responsible for the timing of completion of the project. Still waiting for written approval from Board of Trustees (NPVBA to provide site map). <b>National Park School BOT have provided written approval for use of land. Assoc. sourcing quotes to purchase picnic tables, chairs, BBQ &amp; shelter.</b></p>	Ongoing

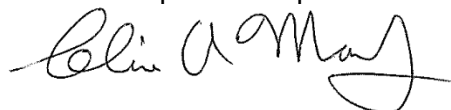
	Subject	Action Taken	Target Completion
C3	Recycling Bins	External funding for solar compacting bins has been secured from the Tourism Infrastructure Fund (TIF). Decisions as to where additional bins will be placed are made based on advice from the litter collection contractor and on feedback from the community. Contract from TIF has been received for signing. Once contract in place three bins to be installed in National Park Ward at public toilet site in Owhango & at new Park'n'Ride facility & near GAS/Macrocarpa Café in National Park. Bins expected to arrive mid March.	March 2020
C4	Owhango Hall	Added as requested by Members.	
C5	National Park Hall	Added as requested by Members.	
C6	Kaitieke/Retaruke Domain and Hall	Added as requested by Members.	

### 3.5 OTHER ITEMS

	Subject	Action Taken	Target Completion
O1	Future of Taumarunui Landfill	Staff are now in the lead in toward landfill closure September 2020. Procurement Plans are in final phase following series of talks with industry contractors.	Ongoing until 2020
O2	Rural WiFi and Blackspots	Crown Fibre Holding have engaged a consortium of Vodafone, 2 Degrees and Spark to deliver the Mobile Black Spot project. MBSF is targeting three sites in Ruapehu, Raurimu, Timber Trail and Owhango. <a href="https://www.crowninfrastructure.govt.nz/">https://www.crowninfrastructure.govt.nz/</a> Fibre installation scheduled for National Park Ward is complete. Tourism Sites still on Mobile Blackspot programme – Whakahoro and Whanganui National Park, these are scheduled for 2020-2022.	Expected Completion 2022
O3	National Park WiFi	The first Public Wifi site has been installed and running at the National Park Hall. The second site is to be situated at the new Park & Ride site. Signage has been installed on the notice board at GAS and closer to the hall. Investigation of installing Wifi at the playground cannot take place until the shelter is erected and the Wifi has been installed at the Park and Ride.	Ongoing

#### Suggested Resolution(s)

That the Report on Capital Works and Other Items of Interest be received.



Clive Manley  
**CHIEF EXECUTIVE**

Email address for point of contact: [clive.manley@ruapehudc.govt.nz](mailto:clive.manley@ruapehudc.govt.nz)

20 January 2020

## NATIONAL PARK COMMUNITY BOARD

### MINUTES

A MEETING OF NATIONAL PARK COMMUNITY BOARD WILL BE HELD IN THE WAIMARINO ROOM, THE PARK HOTEL, MILLAR STREET, NATIONAL PARK ON TUESDAY 3 DECEMBER 2019, AT 6.15PM

### PUBLIC BUSINESS

#### Present

Board Members: Mark Bolten  
Clark McCarthy  
Simon O'Neill  
Peter Zimmer

Mayor: Don Cameron

Councillors: Murray Wilson

Staff: Clive Manley Chief Executive  
Margaret Hawthorne Group Manager Community Services (part)  
Ngahua Konui Committee Secretary  
Anne-Marie Westcott Environmental Manager

***Note: The Chief Executive Chaired the meeting until the Chairperson had been elected***

#### 1 Apologies

No apologies were received.

#### 2 Making and Attesting of Declarations

Members made and attested their Declarations as Members of the National Park Community Board.

#### **RESOLVED**

Moved:

Seconded:

*That the report on Making and Attesting of Declarations be received.*

#### 3 Election of Chairperson and Deputy Chairperson

Members considered a Report on the Election of Chairperson and Deputy Chairperson.

**RESOLVED**

Moved: Wilson

Seconded: O'Neill

- 1 *That the Report on Election of Chairperson and Deputy Chairperson be received.*
- 2 *That Section 25(4) (System B) of the Local Government Act 2002 is used for voting Chairperson and Chairperson.*

**RESOLVED**

Moved: O'Neill

Seconded: Bolten

- 3 *That Member Zimmer is elected Chairperson of the Community Board.*

**RESOLVED**

Moved: McCarthy

Seconded: Bolten

- 4 *That Councillor Wilson is elected Deputy Chairperson of the Community Board.*

<b>4 Powers, Duties and Functions of Community Boards</b>
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Members considered a Report on the roles and powers of Community Boards, pursuant to the Local Government Act 2002.

**RESOLVED**

Moved: Wilson

Seconded: McCarthy

*That the Report on Powers, Duties and Functions of Community Boards be received.*

<b>5 Adoption of Standing Orders</b>
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Members considered a Report regarding adopting Standing Orders for the conduct of its meetings and those of its Committees.

**RESOLVED**

Moved: O'Neill

Seconded: Wilson

- 1 *That the Report on Adoption of Standing Orders be received.*
- 2 *That the National Park Community Board adopts the 2019 Standing Orders.*



<b>5</b>	<b>Adoption of Code of Conduct</b>
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Members considered a Report regarding adopting an Elected Members Code of Conduct (CoC) for the 2019-2022 Triennium.

**RESOLVED**

Moved: O'Neill

Seconded: Bolten

- 1 *That the report on Adoption of Code of Conduct be received.*
- 2 *That the National Park Community Board adopts the Code of Conduct.*

<b>6</b>	<b>Appointment of Members to Rural Halls, Recreation Centres and Recreation Reserves</b>
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Members considered a Report on the Appointment of Members to Rural Halls, Recreation Centres and Recreation Reserves. It was suggested that Owhango Hall Committee be approached to consider Chairperson Zimmer being appointed as the Community Board representative.

**RESOLVED**

Moved: Zimmer

Seconded: O'Neill

- 2 *That the Following Appointments are made to the relevant Committee:*

<b>Organisation</b>	<b>Appointment</b>
<i>Kaitieke/Retaruke Domain and Hall Committee</i>	<i>Member Bolten</i>
<i>National Park Hall Committee</i>	<i>Member Bolten</i>

**RESOLVED**

Moved: Zimmer

Seconded: Cameron

- 3 *That Chairperson Zimmer be appointed to the Owhango Hall Committee subject to approval from the Committee.*

<b>7</b>	<b>2019 Local Body Election Results</b>
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Member considered a Report on the 2019 Local Body Election Results.

**RESOLVED**

Moved: Wilson

Seconded: McCarthy

*That the Report on the 2019 Local Body Elections be received.*

<b>8</b>	<b>2020 Meeting Schedule</b>
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Members considered a Report regarding a Meeting Schedule for 2020.

**RESOLVED**

Moved:

Seconded:

- 1 *That the Report on 2020 Meeting Schedule be received.*
- 2 *That the National Park Community Board meeting dates and times be set for 2020:*
  - 5.30pm Tuesday 4 February
  - 5.30pm Tuesday 28 April
  - 5.30pm Tuesday 21 July
  - 5.30pm Tuesday 13 October
  - 5.30pm Tuesday 17 March
  - 5.30pm Tuesday 9 June
  - 5.30pm Tuesday 1 September
  - 5.30pm Tuesday 24 November

<b>9</b>	<b>Public Forum: Temporary Suspension and Reinstatement of Standing Orders</b>
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The Board Temporarily suspended Standing Orders in their entirety to allow Members and the public to address the Board.

**RESOLVED**

Moved: Wilson

Seconded: O'Neill

- 1 *That the Report on Public Forum: Temporary Suspension and Reinstatement of Standing Orders be received.*
- 2 *That pursuant to section 21(4) Schedule 7 of the Local Government Act 2002, the Board temporarily suspends Standing Orders in their entirety to allow Members and the public to address the Community Board.*

The Board received addresses as follows:

**Weston Kirton**

Introduced himself to members, he is the new regional Councillor for Horizons Regional Council. Will be focusing on Public Transport for the district so will be engaging with communities in the New Year.

Encouraged the Board to make a submission to Regional Council on Climate Change.

**RESOLVED**

Moved: Wilson

Seconded: O'Neill

*That, pursuant to Section 27 (4) Schedule 7 of the Local Government Act 2002, the Board reinstates Standing Orders in their entirety for consideration of the Agenda.*

**10 Capital Works and Members Requests for Information**

Members considered a Report on Capital Works and Members Requests for Information. Relevant staff spoke to the report and answered member’s questions.

R5 – Members received a verbal update  
 Members have requested the parking plan for National

Request that public toilets sign is removed from Carroll Street once Park and Ride facilities up and running.  
 Community Halls in the ward to be added to Capital Works List.

**RESOLVED**

Moved: O’Neill  
 Seconded: Bolten

*That the Report on Capital Works and Members Requests for Information be received.*

**11 Resolution to Exclude the Public for Consideration of Committee Business**

Section 48 of the Local Government Official Information and Meetings Act 1987 gives the Committee the right by resolution to exclude the public from the whole or any part of the proceedings of any meeting only on one or more of the grounds contained within that Section.

**RESOLVED**

Moved: Zimmer  
 Seconded: O’Neill

- 1 *That the Report on Resolution to Exclude the Public for Consideration of Committee Business is received.*
- 2 *That the public is excluded from the following part of the proceedings of the meeting.*
- 3 *That the general subject of each matter to be discussed while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General Subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under S48(1) for passing this resolution</b>
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Unconfirmed

Unconfirmed

<i>C1 - Confidential Briefing</i>	<i>Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). To protect the privacy of natural persons. To maintain legal professional privilege</i>	48(1)(a)
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*This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require are listed above.*

There being no further business, the meeting concluded at 8.50pm

Dated at Owhango this 4<sup>th</sup> day of February 2020.

Peter Zimmer  
**CHAIRPERSON**

## Report to: National Park Community Board

**Meeting Date:** 4 February 2020

**Subject:** Resolution to Exclude the Public for Consideration for Board Business



### Purpose of Report

- 1.1 Section 48 of the Local Government Official Information and Meetings Act 1987 gives the Board the right by resolution to exclude the public from the whole or any part of the proceedings of any meeting on one or more of the grounds contained within that Section.

### Significance and Engagement

- 2.1 Nothing in this report triggers the Significance and Engagement Policy.

### Suggested Resolutions

- 1 That the report on Resolution to Exclude the Public for Consideration of Board Business be received.
- 2 That the public is excluded from the following part of the proceedings of the meeting.
- 3 That the general subject of each matter to be discussed while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under S48(1) for passing this resolution
C1: Confidential Briefing	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). To maintain the effective conduct of public affairs through the free and frank expressions of opinions by, or between, or to members of or officers or employees of any local authority, or any persons to whom Section 2(5) of the Local Government Official Information and Meetings Act 1987 applies, in the course of their duty. To protect the privacy of natural persons.	48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require are listed above.

Liana Mua  
GOVERNANCE MEETING OFFICER